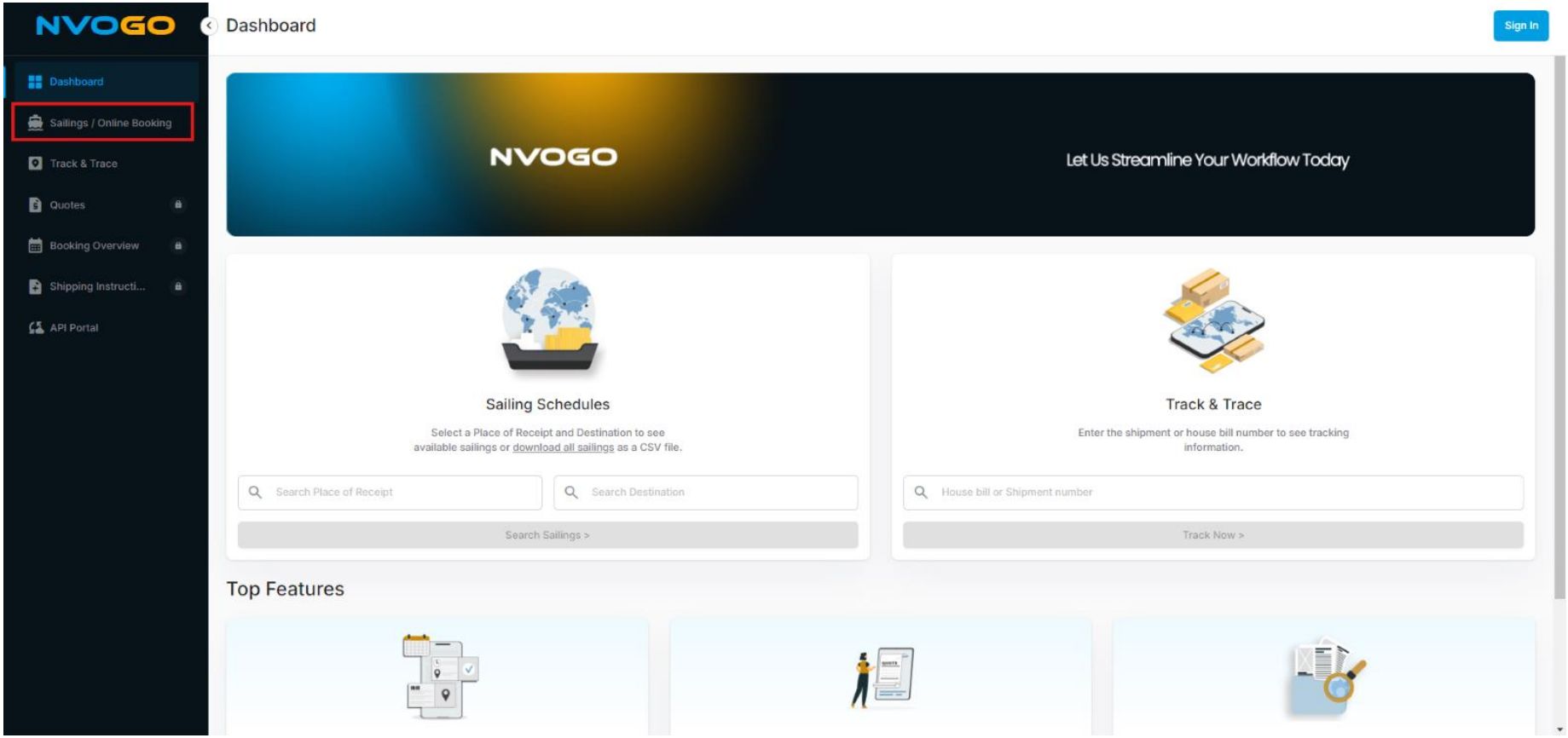
NVOGO Booking Manual

How to Create a Booking (LCL or FCL)

This manual explains how to create an online booking in NVOGO for both **LCL** (Less than Container Load) and **FCL** (Full Container Load) shipments.

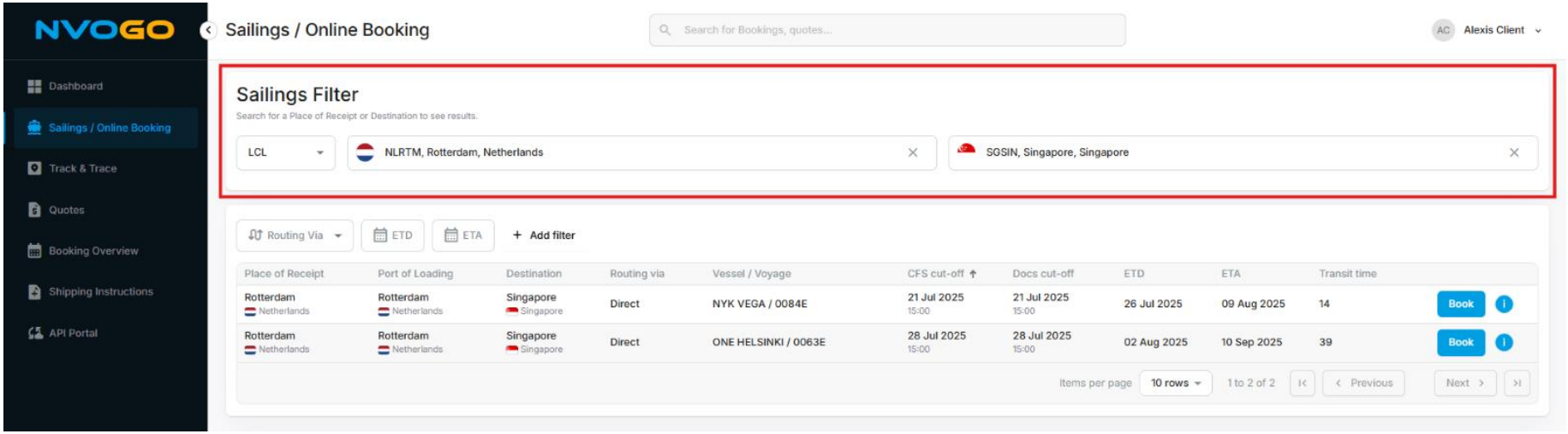
1. Access the NVOGO Portal

- Go to: https://nvogo.nvoconsolidation.com
- Click on **Sailings / Online Booking** to access sailing schedules.



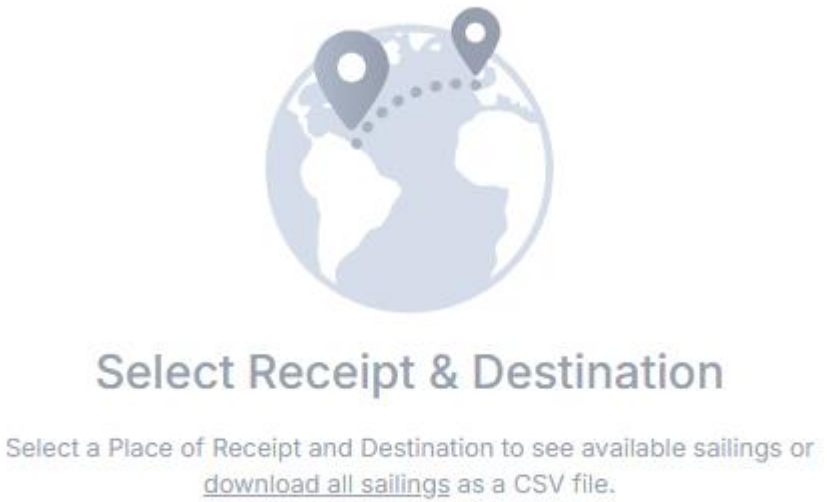
2. Search for a Sailing

- Use the **Container Mode** filter to choose between **LCL** or **FCL** schedules.
- Enter your **Place of Receipt** and **Destination** to view available sailings.
    - Example: LCL booking from *Rotterdam, NL (NLRTM)* to *Singapore (SGSIN)*.



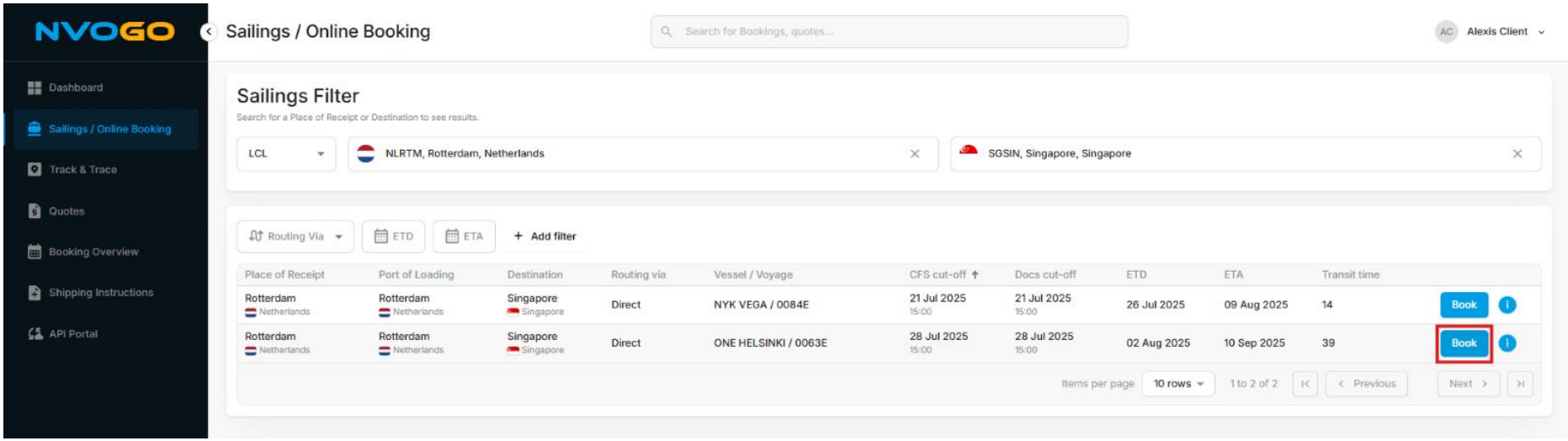
3. (Optional) Download Sailing Schedules

- To download all available sailings:
    - Clear all search filters
    - Click **Download all sailings** below the grid



4. Select a Sailing

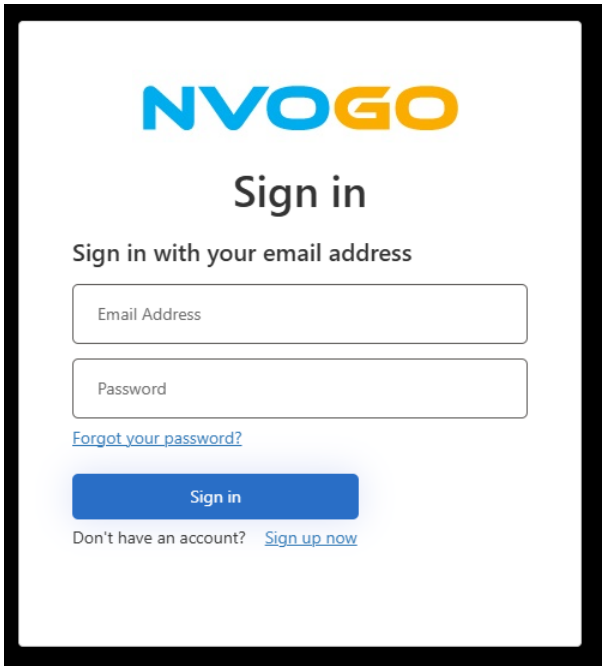
- Choose a sailing and click the **BOOK** button.
    - Example: *Vessel: ONE HELSINKI, Voyage: 0063E, ETD: 28 Jul 2025*



5. Log In or Create an Account

If you're not logged in, you'll be redirected to the login screen:

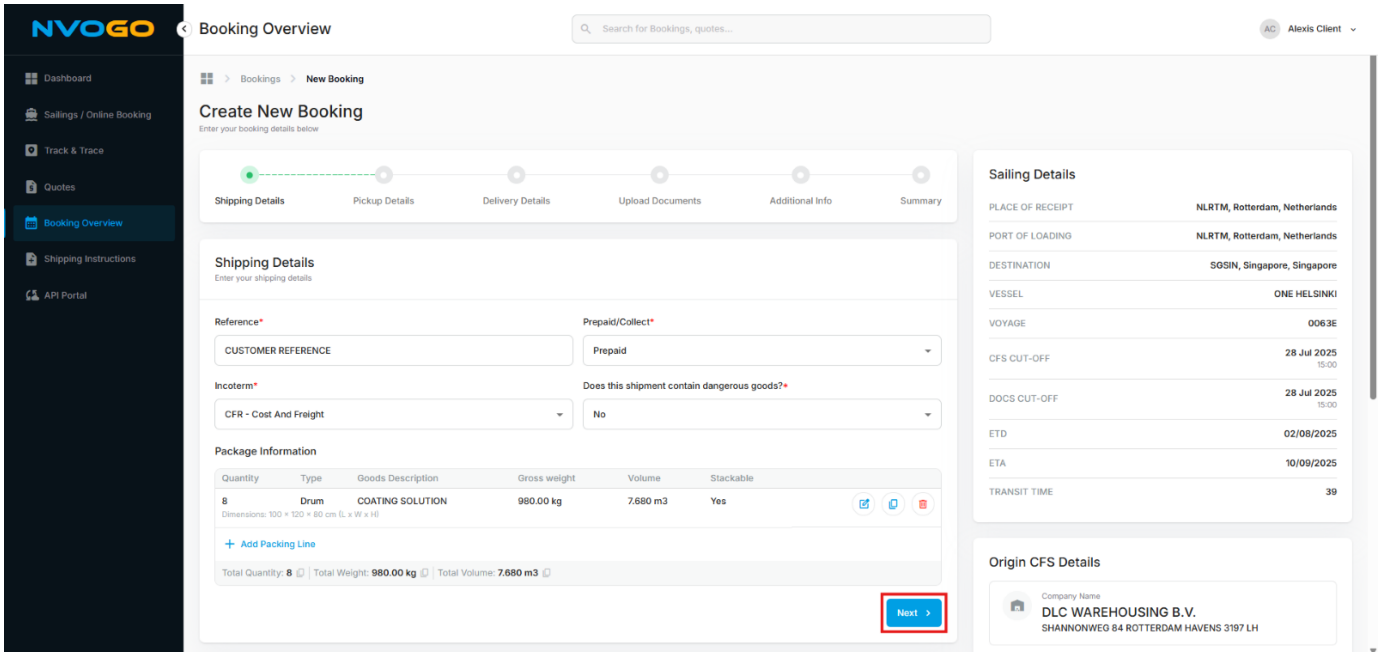
- Enter your **Email** and **Password**, then click **Sign In**
- No account? Click **Sign up now** to register
- Forgot your password? Click **Forgot your password?** to reset



6. Enter Shipping Details

You'll now see the **Booking Screen** with Shipping input fields on the left and Selected sailing details on the right

➡️ Fill in all required shipping information and Click **Next**

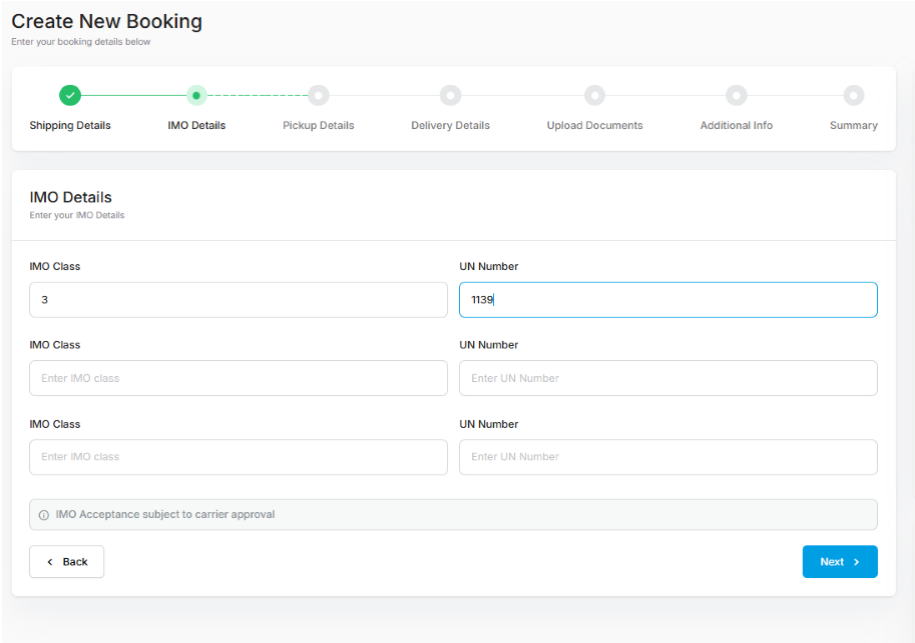


7. Dangerous Goods (IMO) – If Applicable

If your shipment includes dangerous goods, enter **IMO Class** and **UN Number**

- Example: IMO Class 3, UN Number 1139 (Coating Solutions)

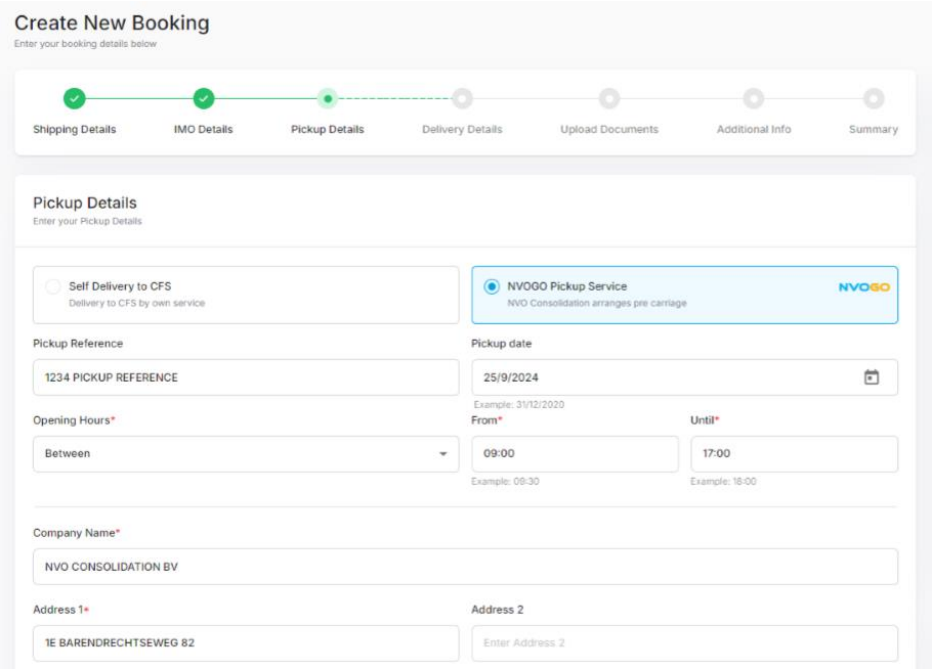
⚠️ IMO Acceptance is always subject to carrier approval.



8. Pre-Carriage Options

Choose how the cargo will be delivered to origin:

- **Self-delivery** to CFS (LCL) or Terminal (FCL)
- **NVOGO Pickup Service** (let NVO arrange the pre-carriage for you)
  ➡️ If selected, complete the pickup details

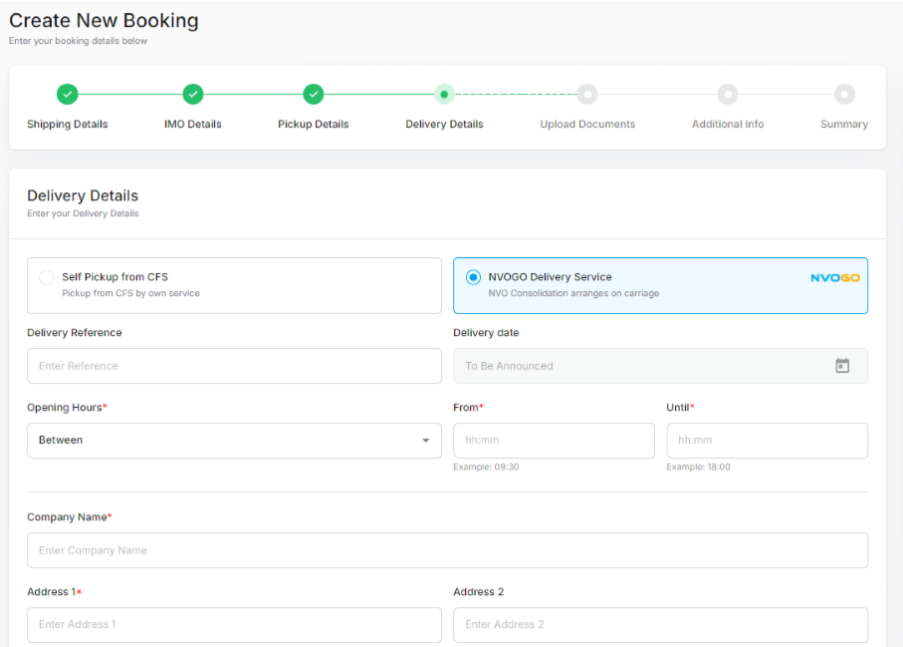


9. Delivery at Destination

Choose how the cargo will be delivered to final destination:

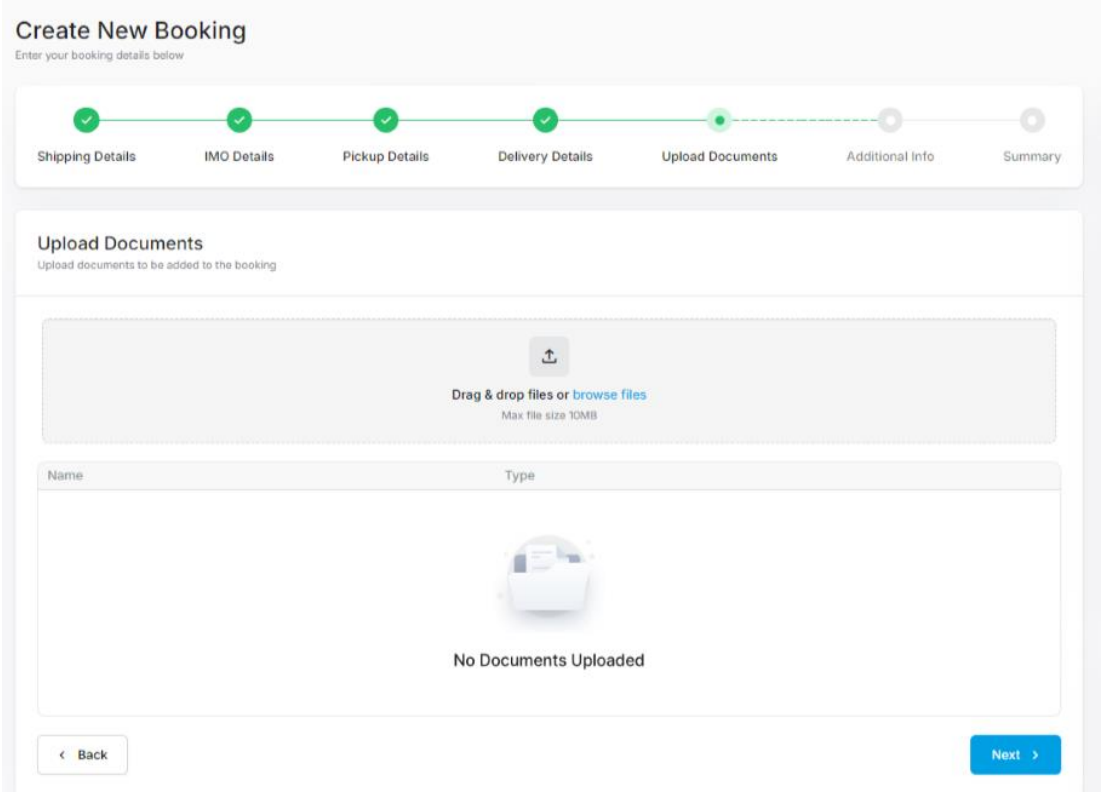
- **Self-delivery** from CFS (LCL) or Terminal (FCL)
- **NVOGO Delivery Service** (let NVO arrange the delivery for you)

  ➡️ If selected, complete the delivery details



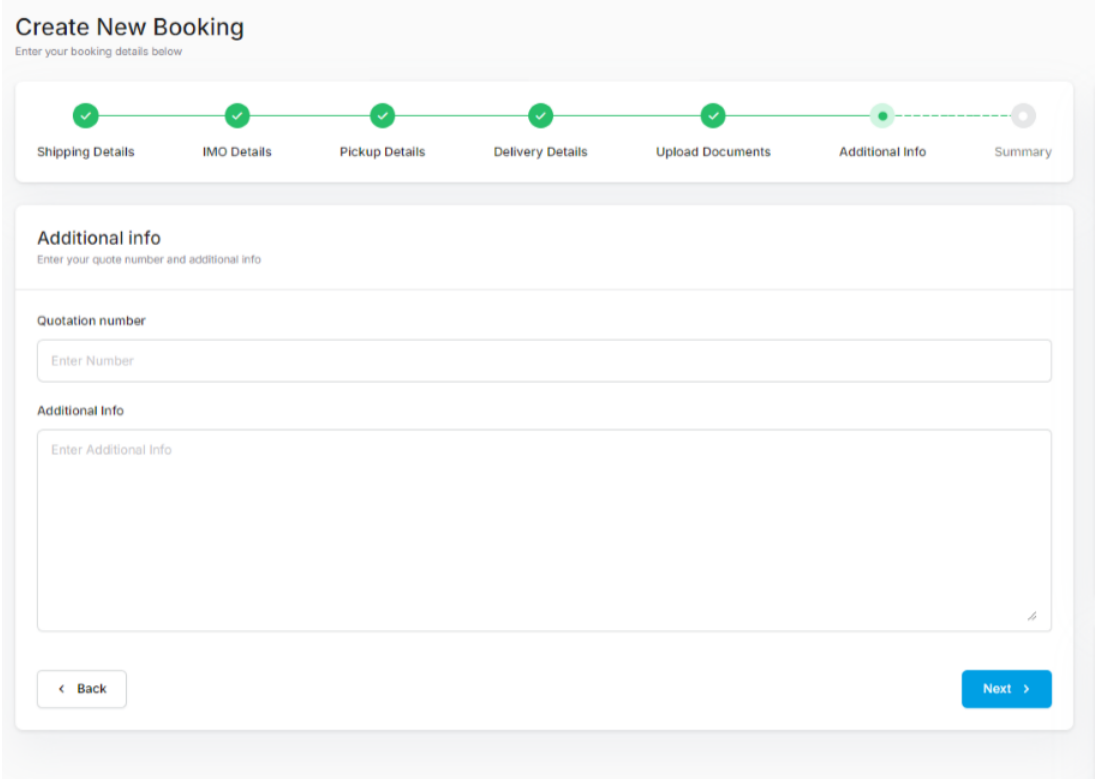
10. Upload Documents

Drag and drop files or click **Browse Files** to upload documents (e.g. packing list, invoice)



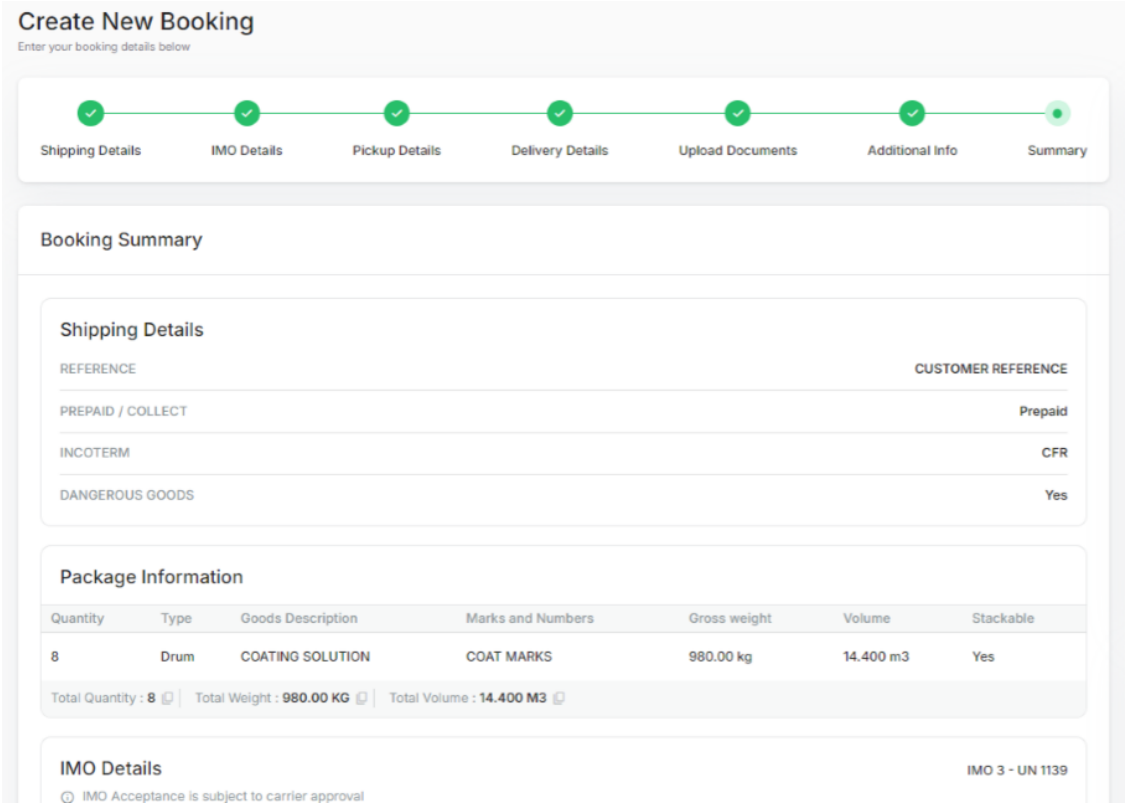
11. Add Additional Information

Enter any extra notes or requests in the **Additional Info** box



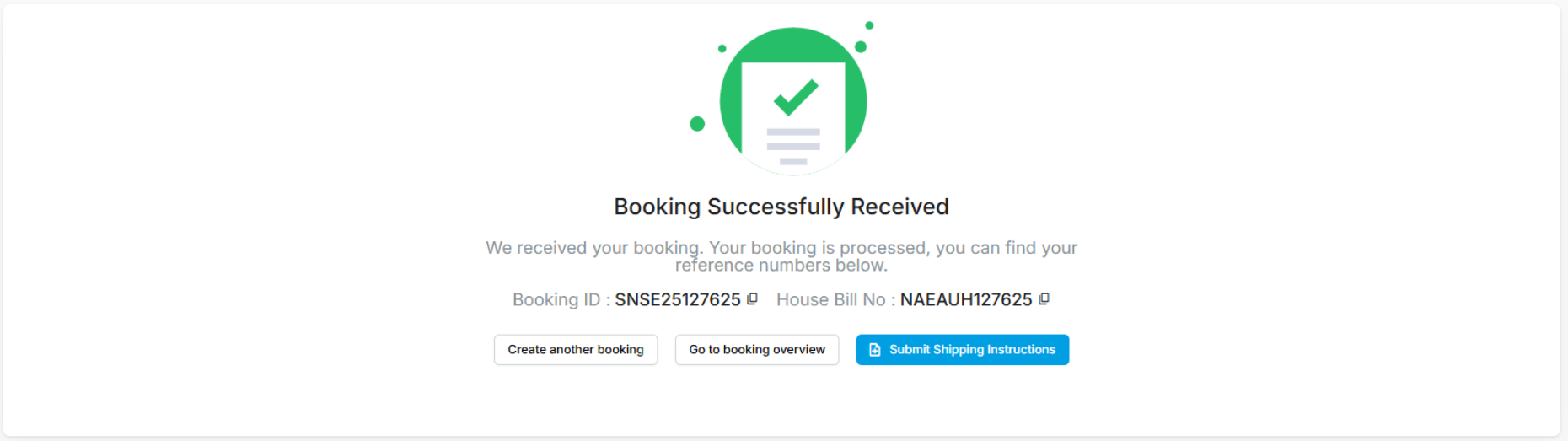
12. Review and Confirm Booking

- Review all entered information in the **Booking Summary**
- Click **CONFIRM BOOKING** to submit

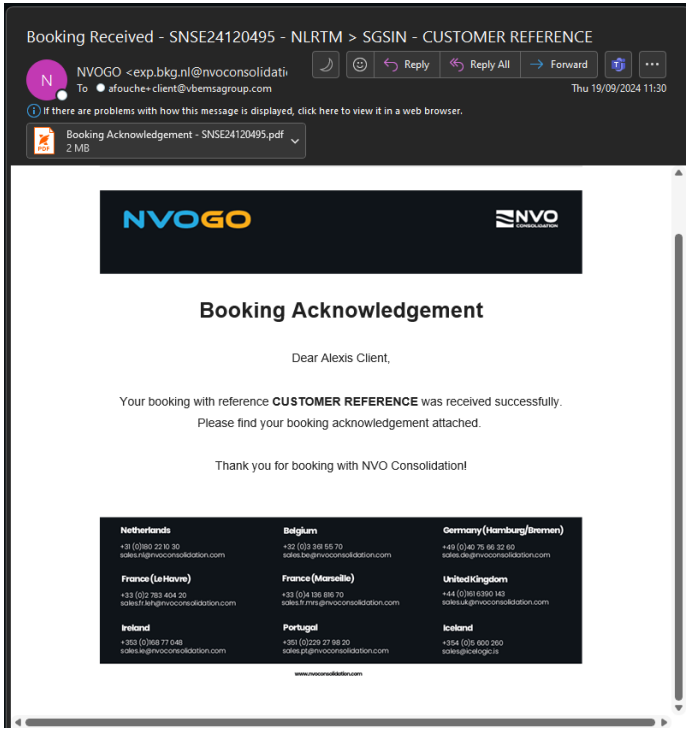


13. Booking Confirmation

- You'll see a **confirmation message** with:
  - **Booking ID**
  - **House Bill Number**
  - Options to **Create another booking, Go to Booking Overview** or **Submit Shipping Instructions.**



14. Booking Acknowledgement Email

You'll receive a confirmation email including:

- Booking reference details
- PDF booking acknowledgement attached